



Corporate Services Committee – Main Agenda Pack

Date: WEDNESDAY, 21 FEBRUARY 2024

Time: 1.45 pm

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members:

Deputy Alastair Moss (Chair)	Alderwoman & Sheriff Dame Susan Langley DBE
Florence Keelson-Anfu (Deputy Chair)	Gregory Lawrence
Deputy Randall Anderson	Deputy Charles Edward Lord OBE
Deputy Keith Bottomley	Catherine McGuinness CBE
Alderman Sir Charles Bowman	Timothy James McNally
Deputy Henry Colthurst	Tom Sleigh
Anthony David Fitzpatrick	Mandeep Thandi
Steve Goodman OBE	James Tumbridge
Deputy Christopher Hayward	Philip Woodhouse

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Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To approve the public minutes and non-public summary of the meeting held on Wednesday, 10th January 2024.

For Decision
(Pages 7 - 12)

For Formal Decision

4. **WORKPLACE ATTENDANCE UPDATE**

Report of the Interim Chief People Officer.

For Decision
(Pages 13 - 66)

5. **PAY POLICY STATEMENT 2024/25**

Report of the Interim Chief People Officer.

For Decision
(Pages 67 - 86)

6. **DRAFT HR DEPARTMENTAL BUSINESS PLAN 2024/25**

Report of the Interim Chief People Officer.

For Decision
(Pages 87 - 100)

7. **DRAFT COMPTROLLER & CITY SOLICITOR'S DEPARTMENTAL BUSINESS PLAN 2024/25**

Report of the Comptroller & City Solicitor.

For Decision
(Pages 101 - 112)

For Information

8. **ENTERPRISE RESOURCE PLANNING (ERP) PROGRAMME UPDATE**

Joint Report of the Chamberlain and the Interim Chief People Officer.

For Information
(Pages 113 - 118)

9. **HEALTH AND SAFETY UPDATE**

The Deputy Town Clerk to be heard.

For Information

10. **APPRENTICESHIPS UPDATE**

Report of the Interim Chief People Officer.

For Information
(Pages 119 - 122)

11. **REGISTER OF INTEREST FOR THE SENIOR MANAGEMENT GROUP**

Report of the Interim Chief People Officer.

For Information
(Pages 123 - 144)

12. **COMMITTEE'S FORWARD PLAN**

Report of the Interim Chief People Officer.

For Information
(Pages 145 - 146)

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

14. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

15. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

16. **NON-PUBLIC MINUTES**

To approve the non-public minutes of the meeting held on Wednesday 10th January 2024.

For Decision
(Pages 147 - 148)

17. **AMBITION 25 - MY CONTRIBUTION MY REWARD UPDATE**

Report of the Interim Chief People Officer.

For Decision
(Pages 149 - 156)

18. **REPORT OF (NON-PUBLIC) ACTION TAKEN**

Report of the Town Clerk.

For Information
(Pages 157 - 160)

19. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

20. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda

21. **CONFIDENTIAL MINUTES**

To approve the confidential minutes of the last meeting held on Wednesday. 10th January 2024.

For Decision

For Formal Decision

22. **NATURAL ENVIRONMENT STAFFING**

Report of the Interim Executive Director, Environment.

For Decision

For Information

23. **TOWN CLERK'S UPDATE**

The Town Clerk to be heard.

For Information